

PAYMENT OPTIONS

Please refer to the "Payment Method" sheet for payment options and descriptions.

COLLECTION FEE – A \$25 charge will be assessed for any returned check, denied auto withdrawal or rejected credit card. After the second returned item, your account will be updated to cash or money order only.

If you have problems paying your account due to job loss or illness, please talk with the directors to discuss payment arrangements, as we will try our best to accommodate. If you don't contact us, it will be assumed your account is delinquent.

FEES

The Superstars program runs for nine months. You are responsible for all fees according to each class you are registered.

Registration Fee

\$35 - 1st child / \$30 - 2nd child / \$20 - each consecutive child

This fee is due upon registration and includes one performance t-shirt which will be worn for the Christmas show, parades, in class, rehearsal, and any other special performances deemed necessary by the directors.

Late Registration Fee

Any registrations received after November 1st will be assessed an additional \$15 late registration fee.

Recital Fee

\$50 – 1st child / \$90 – Family

This fee is due on or before February 1, 2010.

Costume Fee

♥ = \$80 ☆ = \$85 ♦ = \$95

* Any registrations received after November 1st will be charged an additional 20% on the costume fee listed above to cover the special order and shipping costs.

** Competition Classes: see competition cost sheet

A costume will be ordered through the studio for each class in which your child is enrolled, unless otherwise noted on the schedule. These fees are to be paid in full with a separate check by December 1st. Any costume balance due at that time will be included with your automatic payments for the month of December.

Accessory Fee

Baton Classes: all students enrolled in baton classes are required to purchase a baton; payment is due at the time of order.

Pom Classes: all students enrolled in Pom classes are required to purchase a set of Poms. The Poms will not be ordered until costumes are selected; once the cost is determined a note will be sent home with the student. Payment is due on or before February 1st (typically cost is \$20-\$30).

SHOE REQUIREMENTS

TAP CLASSES - Tan tap shoe

BATON, JAZZ & POM - Tan jazz shoes/gore boots

HIP HOP - Tan jazz shoes/gore boots

BALLET - Pink ballet shoes

LYRICAL/MODERN – foot undeez

TUMBLING - Barefoot

CHEER - White cheer shoes

** Competition Classes: shoe requirements will be communicated by team director.

DROP/CHANGE POLICY

If you choose to drop a class or discontinue classes with the Superstars, you must fill out a drop/change form with the receptionist by the 15th of the month. Informing the teacher or failure to report to class does not constitute a drop. If a class is dropped after the 15th of the month the account will be charged for the following month's tuition and any applicable fees; accounts will continue to be charged until a drop/change form is completed or written communication is provided to the directors.

In the event a student needs to change classes please complete a change form with the receptionist by the 15th of the month. Once the change request is processed the account will be updated and any difference in monthly payment will be applied to the account unless otherwise instructed by the requestor.

NO REFUNDS – We limit our class size and each child has reserved a spot that could have gone to another student.

ATTIRE

Any form-fitting dancewear allowing students to stretch & move is acceptable – NO JEANS. Hair must be pulled away from face. We will not compromise on this rule as it is for each child's safety.

GENERAL POLICIES

Newsletters

Newsletters will be available on the studio bulletin boards, the web site and will be sent via email. **PLEASE READ THESE!!!** This is the best form of communication we have for relaying important information. It is the parents and students responsibility to be aware of what is happening at the studio.

Insurance

The Superstars Performing Arts Academy does not carry medical insurance for its students. It is required that all students be covered by their own family insurance policies. In the event of an injury, it is understood that the student's own policy is the only source of reimbursement.

Snow Days

The studio will follow the weather cancellations of the Norwalk or Carlisle Community School District. If they deem it unsafe for children to be out on the road and cancel school for the day or let school out early, studio classes will not be held. If in doubt, call the studio for a recording or check the website on whether classes will be held or not. No cancellations due to weather will be refunded or rescheduled.

Holidays

Holidays will generally follow school schedules. Vacation dates will be posted and reminders will be included in the newsletters prior to holiday periods. We do not close for conferences, teacher workdays or other miscellaneous closings.

Attendance

All students must attempt to attend all regularly scheduled classes. Good attendance is imperative, as absences and tardiness can hold back an entire class. No refunds will be given for missed classes.

Solos & Special Numbers

Solos for the recital are reserved for seniors that have taken lessons with the Superstars for 5 consecutive years. Each senior will perform his/her solo in one recital if they wish. All other special numbers for the recital will be selected by the directors and must be choreographed by Superstars staff. Any senior wanting to perform a solo must contact a staff member.

Conferences with Instructors

Conferences may be arranged with instructors at any time if deemed necessary. All conferences must be scheduled through the office – not the teacher. Please do not conference with teachers during and/or between classes.

Miscellaneous

Children need to be potty trained to attend classes & perform in recitals.

Pictures will be taken throughout the year and could possibly be used in promotions for the studio and/or newspaper articles about the children's successes.

We are NOT responsible for lost or stolen items.

No food, drinks or gum allowed in any of the classrooms.

We reserve the right to refuse service.